



## Executive Director

Jerusalem Peacebuilders  
Remote, U.S. | Fall 2024

[developmentguild.com](https://developmentguild.com)

**BOSTON | NEW YORK**

## Jerusalem Peacebuilders seeks a full-time Executive Director to lead its interfaith youth leadership and teacher-training programs in the US and Middle East

### About Jerusalem Peacebuilders

Jerusalem Peacebuilders (JPB) is an interfaith, non-profit organization providing peace and leadership educational programs for Jewish, Christian, Muslim and Druze students and teachers. These programs bring together students and teachers from Jerusalem, Israel, Palestine, and the United States to develop the confidence, skills, and relationships needed to become future leaders for peace.

For students in grades 9 – 12, JPB operates regular in-school leadership and communications programs in classrooms across Texas and the Holy Lands. For the most responsive students there are four consecutive Summer Institutes in Texas, Connecticut, Switzerland, and Northern Ireland. Each two-week program is led by JPB staff with a goal of fostering leadership and peacebuilding skills through a proprietorial curriculum which includes dialogue, service projects, and experiential learning.

JPB's Interfaith Youth Houston (IYH) program provides American Jewish, Christian, and Muslim High Schoolers in the Houston area with regular interfaith and leadership programming during the school year.

JPB's teacher-training program, EXCEL, provides Israeli Jewish and Arab high school educators with the language and intercultural training to integrate peacebuilding and youth leadership curriculum in their classrooms. These year-round programs meet on-line and in Jerusalem, Nazareth, Cambridge University, and Northern Ireland. This multi-stage program is accredited by the Israeli Ministry of Education and conducted in partnership with Retorika for Multiculturalism (Israel) and Oranim Academic College of Education (Israel).



JPB also offers teaching and educational travel for adults. Educational travel programs typically go to Jerusalem, Israel, West Bank, Jordan, and Malta.

Supporting JPB's exceptional programming is a strong network of global partners, including Swiss Foreign Ministry, Cambridge University, solutions Not sides, Yale University, rotary International, Northwest Academy, the International Red Cross, the International Labor Organization, IWage Peace, and the United Nations (NYC and Geneva).

For more information about JPB, please visit [www.jerusalempeacebuilders.org](http://www.jerusalempeacebuilders.org)

### About the Position

This is a remarkable opportunity for an ambitious leader to join Jerusalem Peacebuilders at a critical time. The ideal candidate will have deep cross-cultural sensitivity, a passion for interfaith peacebuilding in the Holy Lands, and an eagerness to roll up their sleeves and get things done. They will leverage a small team to achieve big goals. The ideal candidate will have experience leading an organization, managing a multi-cultural team, and a track record of substantial fundraising.

The Executive Director (ED), reporting to the JPB Board Chair, will be responsible for overseeing JPB staff, managing program operations, building and sustaining relationships with programmatic partners, and growing the organization’s fundraising program. The ED will partner with the Board to set strategic priorities and will work across time zones, managing a remote team of six staff (full-time and part-time) in the US and in Jerusalem. The ED will lead fundraising relationships and manage grants, with a goal of growing the organization’s governmental, foundation, and individual fundraising. The ED will also serve as a liaison to program partners in the US and abroad and will work with the Board in continuing to grow programs for JPB.

## Key Responsibilities

- Program Operations and Staff Management
  - Oversee all program operations for Youth and Teacher-Training programs, including summer institutes
  - Oversee staff in the United States and Jerusalem
  - Manage program admissions, financial aid, budgets
  - Build and sustain positive, productive relationships with a wide range of program partners
  - Prospect new opportunities and sites (in partnership with the board)
- Fundraising
  - Implement the vision and fundraising plan in partnership with the board
  - Grow fundraising program through grants and major gift cultivation and solicitation, manage and write grant proposals
- Communications
  - Oversee and implement monthly newsletter and social media strategy
- Board Relations
  - Partner with Board chair in developing organizational strategy
  - Facilitate board administrative and board meeting logistics (quarterly meetings), meet regularly with individual board members
- Organizational Management
  - Develop and manage budgets
  - Manage banking, legal and insurance compliance
  - Manage database



## Key Qualifications

- Demonstrated success in fundraising (significant grants and major gifts), including experience with six-figure gifts
- Ability to foster positive relationships with programmatic partners
- Ability to oversee staff in multiple time zones (US, Europe, and Israel)
- Passion for interfaith peacebuilding in the Holy Lands and deep cross cultural and religious sensitivity
- Willingness and ability to be self-sufficient, “rollup one’s sleeves” and do the work
- Education or curriculum development understanding a plus

- Ability to partner with board in setting strategic priorities
- Ability to travel domestically and internationally

Jerusalem Peacebuilders provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics. Protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This position is predominantly a remote US based position with an expectation to travel (domestic and international) for staff, participant, program, and donor visits, as appropriate. Travel may include ~2 trips per month domestically and ~2-3 trips per year internationally. *Currently, travel to the Middle East is on hold.*



Candidates located on the East Coast or in the Houston area preferred.

The salary for this position begins at \$100,000 commensurate with experience.

If you are interested in being considered for this search, please use the form below to submit your cover letter and resume in confidence.

### About Development Guild DDI

*For 45 years, Development Guild DDI has consulted to leaders across the nonprofit spectrum. We have successfully collaborated with more than 650 clients nationwide in the sectors of health & science, education, environment, the arts, and social justice. We are experts in executive search and fundraising and are at the forefront of delivering best practice in these services.*

*With each engagement, we work in teams tailored to a client's particular needs, providing sector-specific intelligence, cross-sector insight, and hands-on functional expertise. We combine our perspective on nonprofit leadership with our knowledge and experience in both fundraising and executive search. This distinct perspective enables us to deliver the most strategic and measurable impact.*

